

Matthew 9:38 Ministries

SOCIAL MEDIA COORDINATOR INTERNSHIP

Join our team as a part-time Social Media Coordinator. This is an internship for Fall 2021. In this role you will report directly to Head of Reach Evangelism to increase Web presence. This role is responsible for coordinating all social media platforms and managing content. We are looking for enthusiasm and creativity.

RESPONSIBILITIES:

- Make revisions and keep content up-to-date across platforms
- Set content schedules for each platform
- Measure traffic and monitor SEO
- Oversee layouts of each platform
- Suggest innovative ways to impact audience
- Research the target audiences
- Report on audience feedback
- Ensure audience receive timely responses to questions, comments, or suggestions

REQUIREMENTS:

- Must be creative
- Have a good knowledge of popular social media platforms
- Able to work independently
- Have experience with social media platforms
- Have some college

Please send all inquiries to customer-care@sittingrooms.org. Write "Social Media Intern" in the Subject box.